



## 2005 年創意履歷自傳競賽得獎作品

一般履歷英文作品

### Liu Kuan-ming

#### **Campus Address**

#### **Permanent**

#### **Address**

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No.\*\* , Alley \*,Lane\*\*,

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#### **Education**

#### **B.C. in International Business Management,**

Da-Yeh University, studies 82.23 GPA,

Expected Jun 2005

80 major GPA

## **A.A.S. in Accounting,**

Overseas Chinese Institute of Technology

Jun, 2002

72.37 cumulative GPA

**Trust certification** of Taiwan Academy of Banking and Financial 17, Apr 2005

**Chinese typing** qualified 30 words/min and **English typing** ability 20 words/min

of Computer Skills Foundation

26, May 2001

**Accounting technical personnel** of Council of Labor Affairs

19, Dec

1999

## **Relevant Course Work**

International Business

International Trade

International Finance

Human Resources Management

International Business Policy International Marketing

International Financial Management

Financial Management

Economics

Statistics

**Work Experience**

Technical Personnel, **NEN CARBON, Taichung,**

Manufactured form raw materials and packages the golf clubs in plain boxes. Than, I carry about them to the track. April-September 2001

**Counter Clerk Intern,** Colorful Life Convenience Store, Taichung,.

Handle to lay in a stock of merchandise and served to the customer everything. Have to be careful of general sanitation. June-September 1998

## Computer Skills

MS Word MS Excel MS PowerPoint MS Internet Explorer

MS FrontPage Chinese Type English Type Photo Impact

## Language

Taiwanese English Japanese Spanish French

### Reference

Name : Bai Mei-man

Name : Chang Ching-hsin

Title : Part-time teacher

Title : Full-time teacher

Telephone : 04-\*\*\*\*\*

Telephone : 04-\*\*\*\*\*

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**Liu Kuan-ming**

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Taichung City 406, Taiwan**

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**[\\*\\*\\*\\*@giga.net.tw](mailto:****@giga.net.tw)**

**Date: 25 April 2005**

Lee Kun-yao

Chairman

**AU Optronics Corporation**

1 JhongKe Rd.

Central Taiwan Science Park

Taichung 407, Taiwan

Dear Mr. Lee

I find this job message for company's website and I want to seek for employment about business engineer.

Globalization is business develop most important direction. Than, I have a good communication skill and may work well in a team environment.

I wish to become a department of director in next three years, than I am going to plan to pursue further education after six years, thank you.

Sincerely yours,

Liu Kuan-ming

**Liu Kuan-ming**  
**No.\*\* , Alley \* , Lane \*\* , Sec. \* ,**  
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**Taichung City 406, Taiwan**  
**(04)22\*\*\*\*\***  
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**\*\*\*\*\*@giga.net.tw**

Career Objective :

Pursue a business engineer position with a major industrial producer to use my business experience in Taiwan. Then I want to advance to business management position in an international business. And those business skills developed when I was study in university.

Career Summart :

5 Months - industrial product producer – Golf clubs manufacture

3Months - Convenience Store clerk - Handle to lay in a stock of merchandise

Education:

Sept 2002~ Jun 2005(Expected)

**B.C. in International Business Management,**

Da-Yeh University, studies 82.23 GPA, 80 major GPA

Main Areas of Study:

- 1.International Business
- 2.International Trade
- 3.International Finance
- 4.Human Resources Management
- 5.International Marketing
- 6.International Financial Management
- 7.Financial Management

Strategy:

1. International Business Strategy
2. Corporate Strategy

General Objects :

- 1.Economics
- 2.Statistics
- 3.Business Law.

The jobs opinion and positions :

When I was a convenience Store clerk, I learned how to communicate with people. A job of maker, I knew and to taste this experience about their life.

Self-expectation :

To be a manager of department is my self-expectation.

Than, I was worked about five years, I am going to pursue further education.